



The John Moore Primary School
&
Little Foxes Playgroup

Physical Education

Risk Assessment

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Review Cycle:	Annually		
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1 Introduction

The John Moore Primary School and Little Foxes Playgroup's Governing Body and Headteacher recognise and accept their responsibilities under law and also under Gloucestershire County Council delegation for local management of schools.

As responsible employers and/or persons in control of premises, the requirement to provide a safe and healthy working environment for all employees and others affected by its activities is acknowledged.

This Risk Assessment should be read in conjunction with the Main School Risk Assessment.

It is written with reference to Gloucestershire County Council SHE Guidance Note on Physical Education.

2 Risk Assessment

Hazards	Who is at risk?	What are you already doing?	Is enough to manage the risks?	What further action is necessary?
Slips, trips and falls	Staff Pupils Visitors	<ul style="list-style-type: none"> • General good housekeeping • Spills cleaned up immediately • All areas well lit • No trailing leads or cables • Floors suitable for the environment and the activities • Floors regularly cleaned • Pitches checked before use for dangerous conditions or objects (e.g. broken glass, metal, animal faeces, etc.) • Planned activities are reviewed if surfaces are wet and slippery • Only suitably qualified staff teach PE • Objects, holes or uneven surfaces reported to relevant person (e.g. site manager, Headteacher etc.) • Guidance issued on suitable footwear for activities • Equipment appropriately sited (e.g. away from walls, fire exits and obstructions) • Areas which are used for run-up, take-off and landing in a safe condition • Appropriate mats provided for landings • Provision of first aid 	Yes	None
Equipment hazards	Staff Pupils Visitors	<ul style="list-style-type: none"> • All apparatus/ equipment fit for purpose and used according the relevant standards issued by sport's governing bodies • All equipment supplied and installed by reputable supplier • Equipment maintained in line with manufacturer's instructions • Annual inspection of apparatus/ equipment undertaken by a competent person • Visual inspections of apparatus/ equipment carried out prior to use • Worn or damaged items immediately removed and/or appropriately labelled • Users given suitable and sufficient instructions on using equipment • Effective supervision by competent staff • Sufficient space between and behind items of equipment 	Yes	None

Hazards	Who is at risk?	What are you already doing?	Is enough to manage the risks?	What further action is necessary?
Contact with stationary or falling object	Staff Pupils Visitors	<ul style="list-style-type: none"> • Suitable and sufficient storage of equipment and materials (e.g. sufficient space, clean and tidy, means of preventing unauthorised access, lighting, access to high level storage if necessary, etc.) • Apparatus/ equipment adequately secured when not in use i.e. correctly strapped • Free standing goalposts adequately secured against falling • Protective padding on goalposts provided where relevant • Portable goalposts anchored against being pulled over • Nets tucked into bases or pegged • Rooms have sufficient space for the activities and equipment used 	Yes	None
Struck by flying object	Staff Pupils Visitors	<ul style="list-style-type: none"> • Teaching and supervision of throwing activities by competent staff • Sufficient space to avoid the risk of balls being hit onto paths and roads • Lights are unbreakable material or set in protective cages • Progressive practices of throwing techniques • Throwing events directly supervised • Throwing lines and zones clearly identified and demarcated 	Yes	None
Contact sports	Staff Pupils Visitors	<ul style="list-style-type: none"> • Teaching and supervision by competent staff • Contact games introduced following recognised teaching progressions, guidelines and sport governing body regulations • Staff are trained to recognise and manage a serious sports related injury • Guidance issued to pupils on suitable clothing for the activities • Pupils instructed to remove jewellery and other personal effects and tie back long hair • Pupils wear personal protection as deemed necessary 	Yes	None
Fatigue and exhaustion	Staff Pupils Visitors	<ul style="list-style-type: none"> • Teachers monitor pupils at all times • Activities planned appropriately for age, ability and fitness levels • Pupils have sufficient warm-up before taking part in physical activities • Suitable rest periods planned into lessons • Pupils encouraged to rehydrate • Students matched according to relevant characteristics (e.g. fitness, strength, size, experience, ability etc.) • Pupils encouraged to wear sun protection 	Yes	None

Hazards	Who is at risk?	What are you already doing?	Is enough to manage the risks?	What further action is necessary?
Manual handling	Staff Pupils Visitors	<ul style="list-style-type: none"> Pupils instructed how to handle equipment safely according to their age and strength Pupils supervised whilst handling equipment Positioning, assembling and folding trampolines undertaken by at least two trained staff or pupils approved under the close supervision of qualified staff 	Yes	None
Illness or medical emergency	Staff Pupils Visitors	<ul style="list-style-type: none"> List of pupils with medical needs shared with all staff A personal risk assessment is developed if necessary and arrangements put in place Checks are made that pupils have medication with them (e.g. inhalers) Means of communication carried at all times (e.g. radio or phones) to summon help 	Yes	None
Behaviour	Staff Pupils Visitors	<ul style="list-style-type: none"> Code of conduct for pupil behaviour Rules of play are clearly explained Participation based on the laws of the sports and the spirit of the games. Supervision by staff experienced and trained in the activities and sports being played Sufficient staff supervision for the class size The number of machines being operated, or activities limited depending on the group Lessons halted if behaviour necessitates this 	Yes	None
Drowning (if swimming lessons provided)	Staff Pupils Visitors	<ul style="list-style-type: none"> Pool operator maintains pool to a safe standard of hygiene, maintenance and quality in relation to the pool water, plant, equipment and facilities Staff are familiar with the pool safety operating procedures (including the normal operating procedures and emergency action plans) Designated staff hold a valid rescue award A minimum of two people on the poolside at all times 	Yes	None
Offsite sports fixtures	Staff Pupils Visitors	<ul style="list-style-type: none"> Offsite sports events will be carried out in accordance with the relevant risk assessments of the hosting party. Where relevant Risk assessments are not adequate or do not exist, this risk assessment shall be used where appropriate. 	Yes	None