



**THE JOHN MOORE
PRIMARY SCHOOL**

Columbine Road
Walton Cardiff
Tewkesbury, Gloucs
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SOAR



SHARE



STRIVE



SPARKLE

Headteacher: Mr Simon Lockley

Post: Cleaner

Responsible to: The headteacher and/or the Cleaner in Charge.

Salary Grade: 1:2 £23,656 (Pay award pending)

Purpose of the Job: To keep the school clean, tidy and in a hygienic condition.

Key Tasks:

1. Cleaning of classrooms, toilets, corridors, offices and hall areas
2. Washing floors, walls etc
3. Sweeping
4. Vacuum cleaning
5. Emptying litter bins
6. Polishing and dusting of designated areas, fixture and fittings, where appropriate powered equipment and vents
7. Perform and document routine inspection and maintenance activities
8. Carry out heavy cleansing tasks and special projects

9. Notify management of occurring deficiencies or needs for repairs
10. Make adjustments and minor repairs
11. Stock and maintain toilets, classrooms and other areas
12. Cooperate with the rest of the staff
13. Follow all health and safety regulations

1. Duties will be carried out using the appropriate materials and equipment.
 2. Other reasonable duties as required consistent with the grade of the post and experience of the post holder.
- The cleaner will be required to use stepladders and/or kick along steps to facilitate the cleaning of internal wall surfaces and windows.
 - Cleaners will be required to work in any part of the establishment, using safe work practices at all times.